

# 2024 ANNUAL CONFERENCE Registration Form

JUNE 3-4



## Company Profile & Attendees

**Company Name** \_\_\_\_\_

**Are you a member of Oregon Broadband Association?**

**Name & Email of the Person Submitting** \_\_\_\_\_

Yes  No  I'm not sure

**Name & Email of Attendee(s):** additional space available at the bottom of page 2

1. \_\_\_\_\_

3. \_\_\_\_\_

2. \_\_\_\_\_

4. \_\_\_\_\_

## Registration Types & Add On's

<b>Full Member Registration</b> .....	<i>includes all meals, reception &amp; meetings</i> .....	\$525 each x _____
<small>Includes all State Associations Service Provider Employees</small>		
<b>Non-Member Registration</b> .....	<i>includes all meals, reception &amp; meetings</i> .....	\$725 each x _____
<b>Guest Registration / Meal Pass</b> .....	<i>includes all meals, reception &amp; meetings</i> .....	\$250 each x _____
<b>Exhibit Fee</b> .....	<i>see additional details on reverse side</i> .....	\$200 per company
<b>Late Fee</b> .....	<i>for registrations submitted after May 20</i> .....	\$75 per company

## Event Sponsorships

### Telecom & Broadband Provider Member Conference Sponsorship

Platinum .....\$2,000  Silver .....\$750  Other .....\$ \_\_\_\_\_   
 Gold .....\$1,000  Bronze .....\$500

### Associate Member Conference Sponsorship

Platinum .....\$1,000  Silver .....\$500  Other .....\$ \_\_\_\_\_   
 Gold .....\$750  Bronze .....\$300

## Scholarship Foundation Contribution

This year's Silent Auction and Raffle will be held on Monday evening, June 3. All monies raised will benefit the OTA Scholarship Foundation. **We ask if each company would be able to donate a basket or auction item to help further our effort.** Cash Contribution to the OTA Scholarship Fund: \$ \_\_\_\_\_

Please use this donation to purchase an item or basket to auction off: \$ \_\_\_\_\_

Please use my contribution to support the  Diana Coleman Memorial Scholarship fund.

**Total Amount Due** (registration, sponsorship & scholarship donation)

\$ \_\_\_\_\_



## Exhibitor Registration Information

**Please note that the first two (2) persons from an exhibiting Company must pay the full registration fee. Each additional (third and up) representative of the exhibiting company is required to pay only the “guest registration/meal pass” fee.**

Six-foot skirted tables and chairs will be available for your exhibit. We will not be using pipe and drape. Table-top or free-standing exhibits are acceptable. The area available for exhibit set-up is approximately 8 feet wide by 4 to 6 feet deep.

**Exhibit Set-Up:** Monday, June 3 from 12:00 p.m.-5:00 p.m.

**Exhibit Hours:** Monday, June 3 from 5:30 p.m. to 7:00 p.m. (optional during the welcome reception through dinner) and Tuesday, June 4 from 8:00 a.m. to 5:00 p.m.

**Shipping Instructions:** It is the responsibility of the exhibitor to pack, contact and schedule delivery to the resort. Packages should not be scheduled to arrive more than two days prior to the scheduled event.

**Ship to:** Your Name, Company Name + “Hold for Arrival Date of June 5/OTA Annual Conference”  
Salishan Coastal Lodge  
7760 North Highway 101  
Gleneden Beach, Oregon 97388

**Exhibit Breakdown:** Representatives are welcome to breakdown their displays after 4:00 p.m. on Tuesday, June 4, however, please note **all** exhibits must be dismantled and removed from the exhibit area no later than 5:15 p.m.

## Payment Information & Miscellaneous

I would like to **pay by check** once I receive an invoice via email.

**ONE PAYMENT OPTION REQUIRED**

I would like to **pay by credit card** once I am emailed an invoice with a direct link to pay.  
*Please note that card payments will include an additional 3% processing fee.*

**Best email address to send your invoice to:** \_\_\_\_\_

I would like additional information on the Golf Tournament when it becomes available.

I have **special requirements** (dietary restrictions, handi-cap access, etc. Please follow up with me.

I have other questions or comments:

I have **additional attendees to register on this form: Name & Email of Attendee(s):**

5. \_\_\_\_\_

7. \_\_\_\_\_

6. \_\_\_\_\_

8. \_\_\_\_\_