

# Outside Plant Seminar

April 6-7, 2023

Best Western Agate Beach Inn

3019 N. Coast Highway – Newport, OR 97365



**HOTEL LODGING INFORMATION:** For hotel reservations, call 541-265-9411. Please indicate that you are with the Oregon Telecommunications Association Outside Plant Seminar group. **The cut-off date for making hotel reservations is Monday – March 6, 2023.** Please make your room reservations as soon as possible to ensure access to our group room block.

Room Type	Rate Per Night
Hillside   One King or Two Queen Beds	\$ 119.00**
Oceanview   One King or Two Queen Beds	\$ 154.00**
<i>**All room rates are exclusive of applicable local tax and based on single or double occupancy. Each additional adult will be charged \$10.00 per room per night.</i>	

**REGISTRATION INFORMATION:** Please submit your seminar registration no later than Wednesday – March 22, 2023.

Register for this event on-line: [www.ota-telecom.org](http://www.ota-telecom.org)

or complete form manually and e-mail to Mandy Jundt: [mjundt@ota-telecom.org](mailto:mjundt@ota-telecom.org)

or Mail to: OTA • 1149 Court St., NE • Salem, OR 97301-4030 • Phone: 503-581-7430

Member Registration received by Cut-off Date: (includes Telephone Co. employees of other State Associations)	\$325.00
Member Registration Discount – <b>Premier Members Only:</b> (50% off 1st attendee registration)	\$162.50
Member Exhibit fee per table: (in addition to seminar registration fee)	\$100.00
Member Exhibit fee; additional table at discount of 50%	\$50.00
Non-Member Registration received by Cut-off Date	\$475.00
Late Registration received after Wednesday – March 22, 2023 please add late registration fee	\$25.00
Guest Meals Registration; only for add'l person over first 2 registered attendees from same exhibiting co; or for spouse of registered attendee	\$100.00
Sponsorship of Morning or Afternoon Refreshment Break (coffee, tea, bottled water, soft drinks, food items)	\$325-500.00
Sponsorship of Breakfast or Lunch (coffee, tea, bottled water, soft drinks, buffet meal)	\$1,000.00
Sponsorship – General, Reception, Speaker	\$ Varies

**SPONSORSHIP OPPORTUNITIES:** Sponsors will be acknowledged in the printed seminar program, announced from the podium, with on-site signage and in the following issue of OTA's eNewsletter. In addition, Sponsors who contribute over \$1,000 will be offered an exclusive spotlight article in one of the monthly newsletters. Thank you for your generous support!

**EXHIBITOR INFORMATION:** Any additional charges for power/internet access above what is normally included will be the responsibility of the exhibitor. Six-foot skirted tables are included in exhibit fee. The first two people representing an exhibiting company must register and each pay the full registration fee. Any additional persons pay only the guest meal registration. If you will be shipping display materials or related equipment to the seminar site, please ship to arrive no earlier than one day prior to the event and arrange for items to be shipped out within one day after the event. **Ship to:** Best Western Agate Beach Inn – 3019 N. Coast Highway – Newport, OR 97365 Attention: OTA Outside Plant Seminar

**PAYMENT OPTIONS:** Request to be invoiced, mail a check or pay with credit card online. We accept all major credit cards, but do pass along the fees associated with card processing.

PLEASE NOTE: Hotel policies require guaranteed number of attendees seven to ten business days prior to our events. We appreciate your understanding of this.

**CANCELLATIONS:** Cancellations made after Wednesday March 22, 2023 & "no-shows" will be charged the full registration fee & are not refundable. Any cancellations will be charged an administrative fee to cover the cost associated with card processing.

\*If you require special arrangements in order to fully participate in our event, please call the OTA office to discuss how to meet your needs.\*

**Please remember to bring item(s) for door prize drawing activities – suggested individual value of \$25.00**

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**Event Registration Form** --- for manual registration

To register online, please visit: [www.ota-telecom.org](http://www.ota-telecom.org). Registration deadline: Wednesday, March 22, 2023.

**Company Name:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_

**Email:** \_\_\_\_\_

### **Attendees:**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

**Exhibitors:** Please indicate # of tables and whether or not you will need power to your exhibit table: # \_\_\_\_\_  Yes  No

### **Sponsorships:**

- Refreshment Break | \$325 (AM) / \$500 (PM)
- Breakfast or Lunch Sponsorship | \$1,500 each
- General or Speaker Sponsorship | \$ Varies, please designate
- Reception Sponsorship | \$750

### **Payment Information:**

Payment enclosed: Check # \_\_\_\_\_  Bill Company: Purchase Order # \_\_\_\_\_

Payment by Credit Card: <https://www.ota-telecom.org/membership/pay-your-invoice/> - Reference 2023OSP Seminar as invoice #

Attendee(s) Registration Fee(s): \$ \_\_\_\_\_

Exhibit Table Fee(s): \$ \_\_\_\_\_

Sponsorship Contribution(s): \$ \_\_\_\_\_

Guest Meal Registration Fee(s): \$ \_\_\_\_\_

Late Fee(s) \$ \_\_\_\_\_

<b>Total Registration Amount: \$ _____</b>
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